



Child Support Enforcement Agency • 222 E. Central Parkway, Cincinnati, OH 45202  
(513) 946-7387 • [www.hcjfs.org](http://www.hcjfs.org)

## Student Verification

When a child is approaching graduation from high school and/or has turned age 18, Hamilton County Child Support Enforcement Agency (CSEA) must verify certain information with the child's parents and the child's school. That information is used to take routine actions on the family's child support case. Please complete this questionnaire and return it to CSEA according to the instructions below.

### Student's Information

Student's information must be completed by a school official or registrar.

First Name:	
Last Name:	
Social Security Number:	
SETS Case Number:	

### Enrollment and Graduation Status

Is the student listed above currently enrolled in school full time?  Yes  No

If yes:

What is the expected date of graduation? \_\_\_\_\_

If no, please provide the following information:

Date of graduation: \_\_\_\_\_

Date of withdrawal: \_\_\_\_\_

Date of transfer: \_\_\_\_\_

Name of school transferred to: \_\_\_\_\_

Other: \_\_\_\_\_

### The information above was completed and verified by:

_____	_____
Signature / Title	Date
_____	_____
Name & Address of School	Phone

### Return this form by:

**Mail:** Child Support Enforcement Agency  
222 E. Central Parkway  
Cincinnati, OH 45202

**Fax:** (513) 946-2396