

## Where to Obtain Documents

### Certified Birth and Death Certificates

#### **City of Cincinnati**

Cost: \$20 per certificate

City of Cincinnati  
Office of Vital Statistics  
1525 Elm St.  
Cincinnati, OH 45202

Hours: 8:30 a.m. to 4 p.m., Monday – Friday  
Telephone: (513) 352-3120

#### **Hamilton County**

Cost: \$18

Hamilton County General Health District  
Vital Records  
250 William Howard Taft Rd.  
Cincinnati, OH 45219

Hours: 7:30 a.m. to 4 p.m., Monday – Friday  
Telephone: (513) 946-7800

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#### **Out of County or Out of State**

Contact the courthouse in the county and state where the birth or death occurred.

### Divorce Decree

#### **Local**

- **If divorced before 1994:**

Hamilton County Courthouse  
Clerk of Courts  
1000 Main St., Room 315  
Cincinnati, OH 45202

Hours: 8 a.m. to 4 p.m., Monday through  
Friday  
Telephone: (513) 946-5699  
Cost: 10 cents per page and \$1 for  
certification

- **If divorced after 1994:**

Clerk of Courts  
800 Broadway, 2nd Floor, Room 243  
Cincinnati, OH 45202  
Hours: 8 a.m. to 4 p.m., Monday through  
Friday

Telephone: (513) 946-9156  
Cost: 10 cents per page and \$1 for  
certification

#### **Out of County or State**

Contact the courthouse of the county and state where the divorce took place. If unknown, inquire through the state capitol building of that state.

## **Custody/Support**

### **Local**

Hamilton County Juvenile Court  
800 Broadway, 1st Floor  
Cincinnati, OH 45202

Hours: 8 a.m. to 5 p.m., Monday through Friday  
Telephone: (513) 946-9433

Hamilton County Court of Domestic Relations  
Clerk of Courts  
800 Broadway, 2nd Floor, Room 243  
Cincinnati, OH 45202

Hours: 8 a.m. to 4 p.m., Monday through Friday  
Telephone: (513) 946-9156

***You must have identification in order to obtain documents.***

### **Out of County or State**

Contact the courthouse of the county and state that awarded custody and/or ordered support of the child/children.

## **Paternity and Guardianship**

### **Local**

Hamilton County Probate Court  
William Howard Taft Law Center  
230 E. Ninth St., 10th Floor  
Cincinnati, OH 45202  
Telephone: (513) 946-3600

### **Out of County or State**

Contact the courthouse in the county and state where paternity was established or guardianship was granted.