

Where to Obtain Documents

Certified Birth and Death Certificates

City of Cincinnati

Cost: \$20 per certificate

City of Cincinnati
Office of Vital Statistics
1525 Elm St.
Cincinnati, OH 45202

Hours: 8:30 a.m. to 4 p.m., Monday – Friday
Telephone: (513) 352-3120

Hamilton County

Cost: \$18

Hamilton County General Health District
Vital Records
250 William Howard Taft Rd.
Cincinnati, OH 45219

Hours: 7:30 a.m. to 4 p.m., Monday – Friday
Telephone: (513) 946-7800

Out of County or Out of State

Contact the courthouse in the county and state where the birth or death occurred.

Divorce Decree

Local

- **If divorced before 1994:**

Hamilton County Courthouse
Clerk of Courts
1000 Main St., Room 315
Cincinnati, OH 45202

Hours: 8 a.m. to 4 p.m., Monday through
Friday
Telephone: (513) 946-5699
Cost: 10 cents per page and \$1 for
certification

- **If divorced after 1994:**

Clerk of Courts
800 Broadway, 2nd Floor, Room 243
Cincinnati, OH 45202
Hours: 8 a.m. to 4 p.m., Monday through
Friday

Telephone: (513) 946-9156
Cost: 10 cents per page and \$1 for
certification

Out of County or State

Contact the courthouse of the county and state where the divorce took place. If unknown, inquire through the state capitol building of that state.

Custody/Support

Local

Hamilton County Juvenile Court
800 Broadway, 1st Floor
Cincinnati, OH 45202

Hours: 8 a.m. to 5 p.m., Monday through Friday
Telephone: (513) 946-9433

Hamilton County Court of Domestic Relations
Clerk of Courts
800 Broadway, 2nd Floor, Room 243
Cincinnati, OH 45202

Hours: 8 a.m. to 4 p.m., Monday through Friday
Telephone: (513) 946-9156

You must have identification in order to obtain documents.

Out of County or State

Contact the courthouse of the county and state that awarded custody and/or ordered support of the child/children.

Paternity and Guardianship

Local

Hamilton County Probate Court
William Howard Taft Law Center
230 E. Ninth St., 10th Floor
Cincinnati, OH 45202
Telephone: (513) 946-3600

Out of County or State

Contact the courthouse in the county and state where paternity was established or guardianship was granted.