

**Hamilton County Child Care Forum
February 17, 2010 (REVISED 3/11/10)**

Centralized Payments: Answers provided by HCJFS	
QUESTION	ANSWER
When will MOUs be mailed?	In Hamilton County providers will receive a contract termination letter in early March. The HCJFS MOU will be mailed separately on 3/12/10. Providers must complete the ODJFS Provider Portal requirements prior to signing their MOU with HCJFS.
What does “vouchers still exist for 8-10 months” mean?	Even though Centralized Payment begins in May 2010, Hamilton County will continue to use their voucher bill payment system for another 8 to 10 months. When the CCIDS Eligibility and Time and Attendance Systems are implemented in the fall, it will replace the voucher system.
If we still send our vouchers in, how does this swipe card work or how will it effect what’s on our vouchers if the swipe cards don’t correspond with the vouchers?	You will not use vouchers and swipe cards at the same time. So, you will not need to worry about conflicting information between the voucher and the swipe card.
Do we submit vouchers still with the new POS system?	
How far in advance of cancellation of vouchers will we/parents receive notification?	Parents/ consumer will get their first notice regarding the statewide CCIDS system from ODJFS in late March. They will not receive notice from HCJFS regarding the swipe card system or the phasing out of vouchers until HCJFS has an approximate date that ODJFS will implement the Eligibility and Time and Attendance Systems in Hamilton County.
What do parents do if they have split vouchers?	The process for requesting split vouchers remains unchanged while the voucher system is still in place.
Who do I send my bills to with the change in payment between April and May take place?	Until you are otherwise notified, Hamilton County providers must submit their vouchers to Hamilton County for processing and payment. There is no change to the Hamilton County bill payment process except 1) ODJFS makes the actual payment via Electronic Funds Transfer and 2) the payment will be made monthly instead of bi-weekly. Providers must complete the Provider Portal requirements and complete a MOU with Hamilton County to ensure timely and accurate payment from ODJFS.
What happen if you are keeping children in other counties and you are on there payroll system?	County specific billing processes will remain in place as ODJFS implements Centralized Payments. If you work for two different counties, you will continue to use the respective county specific bill payment processes. However, you will receive payment for services provided in both counties from ODJFS.
What if I work in two counties?	Payment from ODJFS for each county is based on their data submission to ODJFS. If two counties submit invoices the same week for the same provider, the provider will receive one combined payment. If the counties submit invoices in different weeks, the provider could be paid in each of the weeks the individual counties submit

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	invoices.
Explain the 60 days to get paid for services.	Currently in Hamilton County, providers must submit vouchers within 60 days of service to receive payment for services provided (per their provider contract). Bi-weekly vouchers submitted timely (by the posted voucher deadline, typically the Tuesday following the end of the voucher period) are paid two weeks after submission. From voucher end date to voucher payment is a total of 14 business days. Going forward, ODJFS will pay for services billed within 60 days. ODJFS gives counties 30 days from the day the provider submits the invoice (voucher) to approve payment. Please watch for a future release of the revised voucher payment schedule which will further explain when ODJFS will make payments for the vouchers submitted timely to HCJFS.
You are already 30 days late. Will you now be 60 days late?	
What about the three weeks we are already in the rear for payment?	
What happens if we have a county voucher that is back dated that is turned in past 4/29?	The voucher bill payment process will remain in place until some time this fall. You will continue submitted vouchers after 4/29/10. The last payment received from HCJFS will be on 4/29/10, contingent upon the provider completing the required information in the provider portal timely. After that date, voucher submitted timely to HCJFS will be paid by ODJFS.
Will we receive a state pay schedule?	Hamilton County will develop a revised Voucher Payment Schedule explain the payment dates for ODJFS based on the date the voucher is submitted for payment to HCJFS.
What if the county loses my voucher when I have already turned in on time?	Vouchers received timely should be processed timely. If a provider fails to receive payment for a voucher they've submitted timely, they should consult with their assigned Home Provider Specialist or Center Liaison. These situations are handled on a case by case basis.
Do we have to bill for absent days?	Yes you must bill for absent days. There is no change regarding the billing for absent days.
How do you add a new center contract for voucher payments?	After 03/27/10, centers who wish to receive subsidized child care payment for services provided to Hamilton County children must have an agreement with ODJFS and complete all necessary requirements for the ODJFS provider portal. They must also sign a MOU with Hamilton County. As centers become licensed, they will be encouraged to complete the provider portal requirements even if initially they do not plan to care for subsidized children.
New enrollments. Does the provider have to wait 2 months until they receive payments?	The initial payment for a new enrollment would be based on the revised Voucher Payment Schedule and would depend on the child's enrollment date.
Could it be possible to put weekly fee on voucher instead	HCJFS acknowledges this request. However, with the knowledge that vouchers will likely cease to exist

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of the daily fee? Comment. All it does is cause conflict. Parents think if they don't come 2 days out of the week they don't owe it.	but the end of 2010, we are not planning to make any revisions to the current voucher. There are programming costs related to this change and such costs are avoidable.
Can I apply for food stamps as a provider when my pay is delayed?	You may always apply for food stamps. Food stamp eligibility is based on an average of your last 12 months of income.